

**MAYOR AND TOWN COUNCIL MEETING**  
**TOWN OF SNOW HILL, MARYLAND**

**Work Session**

**July 6, 2021**

A regular meeting of the Mayor and Town Council of Snow Hill, Maryland was held at The Old Fire Hall on Green Street on Tuesday, July 6, 2021 with Mayor Jewell presiding. The meeting was called to order at 4:31pm.

**PUBLIC OFFICIALS PRESENT**

Councilperson Regina Blake  
Councilperson Melisa Weidner  
Councilperson Lisa Outten Harrison

**STAFF IN ATTENDANCE**

Andy McGee, Police Chief  
Lounell Hamstead, Finance Manager  
Martin Sullivan, Code Official  
Margot Resto, Administrative Assistant

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Mayor Jewell called the meeting to order.

**MEETING MINUTES**

*Work Session June 8, 2021:*

\* Presented for approval, Councilperson Blake motioned, Councilperson Harrison seconded, all in favor.

- **Dental Office at 303 N Washington Street:** Martin Sullivan explained current status, reason for condemning until safe. Owners cooperating. Will need to have logo repainted.
- **Extension of Water Fee Hook-ups Discount** – Only half of Huntingfields permits paid. Will still get discount. Mayor’s recommendation is to look for economic incentives, extend discount for 6 more months. Comparison of previous years and increased revenue during discounted time. Discussion of mixed use property. Sprinkler system different set up, non-metered to protect safety. Owner has to pay for system installation. Mayor discussed how it figures in to Strategic Plan. Could be done by Resolution. For both residential and commercial water and wastewater. Finance Manager - FY’22 budgeted hookups \$332 for hookups at full price. Fees don’t pay for management of water/sewer operating; goes to CIP. Councilperson Harrison expressed concern over public perception of giving breaks to hookups but raising water/sewer fees. Mayor Jewell felt a distinction could be made as hookups don’t go toward management of sewer plant.

Margot Resto will create resolution for one-year extension to be voted on at next Town Hall meeting.

- **Cutoffs** – Discussion on resuming water cutoffs. Comparison to other municipalities. Info pulled from Town Hall as to how many people are behind. 67 households. Ultimately landlords are responsible for that debt. Connie Watson works with them, provides resources.
- **Morgan's Run:** No HOA wanted. 2-year contract, Tom Aydelotte will maintain retention pond. Property owners will pay through water/sewer billing. Question as to actual amount. Mayor & Council will need to agree on at TH meeting. Karpinski will write up contract, filed in land records. Councilperson Weidner will ask Randy for total cost, include staff time cost, attorney fees. Cost for year, will be broken out quarterly. Need to assess rounded figure.
- **Riley Fund request** – Councilperson Harrison explained process, request, purposes within request. Approved it to library 6 weeks ago. \$40K request has been done before. L. Hamstead will provide report with figures of interest earned and history. Explanation of origin of fund, Beulah Riley donated \$750K, library utilizes interest earned only.
- **CIP FY'21 End Adjustment** – L. Hamstead gave explanation of need for adjustment. No need for Resolution. Admin will create document for signature. Discussion about status and use of not yet received ARP funds, community well-being, mental health, infrastructure, all connected back to COVID. Got grant for Byrd flooding, Purnell Street possible grant for water system.
- **Mayor discussed new item for agenda** – Public Comments invited, 3-minute time limit.
- **Elsa** – expected winds and rain, keeping an eye on Black-Eyed Susan. Not a big impact expected.

### **ADJOURNMENT**

Motion to adjourn made by Councilperson Weidner, seconded by Councilperson Harrison, and all approved. The meeting was adjourned at 5:37pm.