

**MAYOR AND TOWN COUNCIL WORK SESSION**  
**TOWN OF SNOW HILL, MARYLAND**

**Work Session**

**6-30-2020**

A work session with Mayor and Town Council of Snow Hill, Maryland was held via telephone conference due to the COVID-19 protocols on Tuesday June 30, 2020 with Mayor Gary Weber presiding. The meeting was called to order at 4:30pm.

**PUBLIC OFFICIALS PRESENT**

Mayor Gary Weber  
Councilwoman Lisa Outten Harrison  
Councilwoman Melisa Weidner  
Councilwoman Regina Blake

**STAFF PRESENT**

Administrative Assistant Margot Resto  
Director Randy Barfield  
Supervisor Larry Lynch  
Police Chief Andy McGee

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**MEETING MINUTES**

Meeting minutes were presented for approval.

6/16/2020 – Town Hall Meeting: Motion to approve by Councilperson Weidner, seconded by Councilperson Blake, all in favor, approved.

**STREET SWEEPER**

Bad condition, putting a lot of money into repairs, so old hard to find parts, have to make parts. Larry Lynch got quotes on buying or leasing, given to Mayor. Larry Lynch and Randy Barfield both recommend leasing as the better option. Discussion between Council and staff regarding condition of current machine, costs comparison, buying vs. leasing. Question if in our budget? Lease will wait until next budget year. Mayor recommend researching and take time to review. Questions on terms of lease, maintenance. Decision to bring to next Work Session.

**TOWER CAMERA**

SDOT – to view flooding, possibility of street closure and signage needs. We as Town don't maintain it, they install it. Was submitted to our attorney. Public Works spoke with State, familiar with it, will include Chief McGee in communications, too, Tower is okay for it. Chief agrees it's a good idea, Council, Mayor can view it as well. Discussion on where camera will be aimed/see. Randy will confirm.

**STOP SIGNS/SPEEDING ISSUE**

Mayor discussed process of installing stop signs, require Ordinance, two readings at two consecutive hearings. Chief McGee presented his research and findings; 4-way stop; Martin & Morris, speed limit on Morris; other locations with speed issues; speed enforcement difficult on Morris, changing speed limit to 15mph. Councilperson Weidner stated support of all recommendations. Church Street speed camera

by high school; did 2<sup>nd</sup> speed study, Rt 113 & Rt 12 traffic, other camera has reduced accidents and speeding; need permit – takes 6-10 weeks; 30 days grace period with warnings until people become aware of camera. Green Street speed bumps – not opposed to this, move speed limit sign where better visible; possibly put stop signs at Bank Street; make Green Street one-way from Church to Commerce. More discussion of various issues and possible solutions. Mayor asked Council to weigh in on speeding camera. Weidner suggested school in session speed limit. Chief said current sign is operated by County, speed camera not in effect unless it's a 25mph zone.

### **REFERENDUM FOR MAYOR AND COUNCIL SALARY INCREASE**

Mayor discussion of current salaries – \$1800 Council would increase to \$4000 per year, Mayor currently \$2400 to \$7000, previous administration's Ordinances passed approving raise, to be voted on by referendum. Because of relaxing of restrictions for COVID, spoke with Melissa Etnoyer, Supervisor Board of Elections who said they are comfortable with handling the mail-in votes. All Council and Mayor would receive raise, budgeted in.

### **DOWNTOWN SNOW HILL, INC. SANITATION AND SOCIAL DISTANCING PROJECTS**

Diana Nolte thanked all involved in process. Proposing temp installation of parklets and movable pick up zones during pandemic. Discussed in detail the what, why, how. Description of State leaders' support of outdoor seating and other temporary solutions. See attached notes prepared by Diana Nolte. Councilperson Weidner questions about why need for parklets in certain areas of Washington Street and Green Street. Discussion with Lorissa McAllister and Diana Nolte. Councilperson Lisa Outten Harrison – haven't filed permit application with State? Not yet, waiting for go-ahead from Mayor; other state roads that have done parklets; question of safety for people seated and sturdiness of structure. Want to work it safely and quickly, temporary solution. Mayor discussed that he does not have power to change direction of road; would first need feasibility study, then Ordinance process; spoke with governor's office and town attorney, may not change traffic flow, can't be done quickly. In support of proposal ideas, but not in an immediate way. Support anything State road agrees with. Spoke with Ted, only wants 4 tables, will fit as is. Agrees with parklets out front, safety first, follow rules, avoid lawsuits. Recommend feasibility study, maybe use COVID money, don't know restrictions of funding yet. Governor's edict is about restaurant seating. Also, new information, Oaked 110 will not be located on Green Street. Can find out about a feasibility study. Councilperson Harrison asked how many spaces are allowed for parklets. Mayor said as many as needed; discussion on what businesses are open, what they want. Councilperson Harrison discussion regarding what next steps in the immediate future can be. Councilperson Weidner made motion to move forward on feasibility study, seconded, all in favor. Get estimates and talk about next steps. Lorissa will reach out to SHA regarding concrete barriers (Randy said they're called jersey walls).

### **BLACK-EYED SUSAN PADDLEBOAT**

Discussion on details of boat. Mayor's hope is that debt on it would be forgiven and Town could own it. Council, Mayor, Jere and County Tourism and Econ Development is visiting Havre de Grace, funded by Mayor's Discretionary fund. Researching possibilities.

### **PUBLIC COMMENT**

None.

**CLOSED SESSION – TOWN MANAGER POSITION**

Councilperson Weidner read minutes of 6/16/2020 Closed Session and statement. Councilperson Harrison motioned to move into closed session, Councilperson Blake seconded, all in favor. The time was 6:30pm.

**RETURN TO OPEN SESSION**

A motion was made to adjourn the Closed Session by Councilperson Weidner, seconded by Councilperson Blake, all in favor. The time was 7:31pm. Administrative Assistant called back in to conference line, no one was in attendance, recorded aloud the synopsis of minutes from the Closed Session with intent to meet again in Closed Session for the same reason at the Work Session on July 7, 2020.

**ADJOURNMENT**

A motion was made to adjourn by Councilperson Blake and seconded by Councilperson Weidner. All in favor to adjourn. The time was 7:35pm.