

**MAYOR AND TOWN COUNCIL MEETING**  
**TOWN OF SNOW HILL, MARYLAND**

**Work Session**

**March 2, 2021**

**A work session with Mayor and Town Council of Snow Hill, Maryland was held via Zoom conference on Tuesday, March 2, 2021 with Mayor Tammy Simpson presiding. The meeting was called to order at 4:31pm.**

**PUBLIC OFFICIALS PRESENT**

Mayor Tammy Simpson  
Councilperson Melisa Weidner  
Councilperson Regina Blake  
Councilperson Lisa Outten Harrison

**STAFF PRESENT**

Town Manager Gary Weber  
Administrative Assistant Margot Resto  
Public Works Director Randy Barfield  
WW Superintendent Russ Harrison  
Finance Manager Lounell Hamstead  
Police Chief Andy McGee  
Fire Chief Trey Heiser  
Purnell Museum Director Dr. Byrd

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**1. Approval of Minutes**

- *Work Session February 23, 2021* - Motion to approve (Harrison), seconded (Blake), all in favor.

**2. Lower Shore Land Trust** – Sturgis Park Pollinator Garden, Kate Patton presented update. Work with/feedback from Council. Discussion on aesthetics and possible choices; embarking location for Riverboat, will meet with Mayor and TM for signage and other details, possibilities for funding. Native Sale on again this year, Apr 29-May 1.

**3. Water Fees** – Town Manager Gary Weber explained \$475K fix needed for Inflow & Infiltration problem. Discussion on what needs to be done comprehensively, not a short-term solution. USDA offers grants, phase over 3 years. Applying for grant money now for 1<sup>st</sup> phase. Recommended rate increase of 5% per year over the next 3 years. Council discussion on options to wait a year, financial hardship during COVID. Finance Manager Lounell Hamstead explained the amount of increase being small (roughly \$5.00 per quarter), and wouldn't be seen on billing fully until October. Council asked how far behind we are, Finance Manager explained its loss of Operating expenses, depreciation, debt service. Ordinance required.

**4. Budget Review of Drafts/department heads requests** – Questions/clarification from Council, department heads described their requests, changes from last year, what's staying the same.

5. **Community Questions: where are costs associated with the boat in the budget? TM:** County is handling payment, none so far. Will be included in Capital Improvement budget. Question about salary increases, COLA. Discussion on Step increases, adjustments to pay.
6. **Closed Session – Salaries, Covington Lots:** Motion by Council Blake, Second by Council Weidner, all in favor. Council Weidner read closing statement. Discussing salaries and Covington lots. 5:53pm.
7. **Return to Open Session at 6:31 pm.** Mayor shared overview of what was discussed. No votes made. Decision to put out RFP for lots sale.
8. **Adjournment** - Motion to adjourn made by Councilperson Weidner, seconded by Councilperson Blake. The time was 6:32pm.

Respectfully Submitted,  
Margot Resto, Administrative Assistant