

MAYOR AND TOWN COUNCIL WORK SESSION
TOWN OF SNOW HILL, MARYLAND

Work Session

10-6-2020

A work session with Mayor and Town Council of Snow Hill, Maryland was held via telephone conference due to the COVID-19 protocols on Tuesday, October 6, 2020 with Mayor Tammy Simpson presiding. The meeting was called to order at 4:30pm.

PUBLIC OFFICIALS PRESENT

Mayor Tammy Simpson
Councilperson Lisa Outten Harrison
Councilperson Regina Blake
Councilperson Melisa Weidner

STAFF PRESENT

Town Manager Gary Weber
Police Chief Andy McGee
Administrative Assistant Margot Resto

1. Approval of Minutes

- Work Session 9-29-2020

Councilperson Weidner motioned to approve minutes, Councilperson Blake seconded, all in favor.

2. Meetings Location Change – Old Fire Hall – now be going back to in-person meetings at the Old Fire Hall for proper social distancing, mask-wearing. Council feedback positive, with caution. Can return to teleconference anytime if needed.

3. PNC Bank Bldg – Proposal description, damage from termites and leak, scope of work; Public Works has requested bids from other contractors months ago, only received one; vaults removal. Council asked if grant funding will be pursued, yes, for all. Good timing with purchase of boat. Town Manager recommended waiting for grant application Oct 15 before voting. Timeframe on completion of work? TM said Gillis Gilkerson is reputable and would move fast. Mayor tabled until after application. Informational purposes today. Grants decisions take a few months.

4. Police Station – Flooring Quotes: Chief McGee gave background; flooring 30 years old, pvc. Asked for bids from 4, got 2 bids, reasonable. Council asked if LeClare could match price of other, go with privately-owned and Worcester County business. TM asked Chief’s preference. Timeframe sooner with LeClare company. Budgeted already in Capital Improvement.

5. COVID Regulations – Case levels. Explained enforcement from Governor September 18, local enforcement since March, communication with businesses, some resistance, mostly compliant. Council asked what our rule is downtown; Mayor said when outside within 6 feet of someone, you

should be wearing a mask. Chief recommended using a non-contact thermometer for meetings in-person.

6. **Hydrant Estimate** – budgeted, informational. Go ahead with work.
7. **Riverboat Update** – Town Manager Gary Weber discussed loan approved today by Wor Cty Commissioners, also grant funding support for \$450K. Loan 0% interest, first payment January 2022. Revenues in the meantime. Committee being formed, will get RFP, partnership with Pocomoke. Settle Friday, TM inspecting and inventorying Friday, bringing boat to Cambridge, do red list of 25 safety points. Could be on our River as early as December.
8. **New Hire** – David Burt, Grants Administrator – Town Manager described current grants deadlines; also gifted grant writer from County for one grant application.
9. **Closed Session** – CARES Act Funding
Councilperson Weidner motioned to move into closed session, Councilperson Harrison seconded, all in favor. Councilperson Blake read the closed session statement. Time was 5:11pm.
10. **Return to Open Session – 6:14pm:** Mayor and Council shared what was discussed regarding CARES Act Funding and an anonymous letter received. Town Manager will research further and present to Council for further discussion and decisions on process and allocation.

Adjournment - Councilperson Harrison motioned to adjourn, Councilperson Weidner seconded, all in favor. The time was 6:17pm.