**A picture containing text, clock

Description automatically generatedSNOW HILL MAYOR AND COUNCIL**

**WORK SESSION**

**Tuesday, September 6, 2022**

**Old Fire Hall, 212 W. Green Street, Snow Hill**

* **Minutes -**

**Masks are optional.**

**4:30pm – Work Session**

A Work Session of the Mayor and Town Council of Snow Hill, Maryland was held at The Old Fire Hall on Green Street on Tuesday, September 6, 2022, with Mayor Pruitt presiding.

**PUBLIC OFFICIALS PRESENT**

Mayor Michael Pruitt

Councilperson Jenny Hall

Councilperson Janet Simpson

Councilperson Regina Blake

**STAFF IN ATTENDANCE**

Rick Pollitt, Jr., Town Manager

Margot Resto, Deputy Town Manager

Lorissa McAllister, Economic Development Director

John Rankin, Grants Administrator

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1. **Mayor’s Opening Comments – beginning steps of both projects; Council Blake will arrive late and asked others to start without**
   1. **Discussion Items**
      1. Bank Street Streetscape Plan
         1. Diana Nolte
            1. gave brief background of Main Street
            2. Main Street Design Team given action item from previous administration, this plan fills that action item
            3. Need to do whole of Bank Street; unobstructed view
            4. Remove obstructions, traffic flow, welcoming and inviting
            5. More needs for usage, Tuesday afternoon vs large weekend events
            6. ADA compliance needed (sidewalks replacement)

Shared/curbless/flexible space/people friendly space

* + - * 1. Bank Street now open, don’t need cone part of this plan anymore
        2. Surfaces –

Strong bias to do permeable, but talked to engineers and grade is too steep, so maybe do a permeable area at bottom

* + - * 1. Want cars to slow down, or even stop
        2. Improve aesthetics
        3. Tan color on sides, stenciled asphalt to look like herringbone brick
        4. Recommendations:

Curbless

Environmentally friendly stormwater handling methods

Need planting spaces on edges for aesthetics and environment

Use removable bollards for temporary closure

Traffic calming methods

Add seatng is to move

Add trees, etc… to soften space

Lampposts to match Green and Washington

Outdoor art, restore billboard on legion

* + - * 1. Town responsibilities

Resurfacing, etc…

Raised intersection

* + - * 1. Budget

Was that there was 75K, but now

5K spent on pergola and planters

DBF 30K

Overbudget by 13K

Merge in with Bikeways Planning?

Reduce costs somewhere?

* + - * 1. Mayor

Money/budget?

Get staff and council to chime in

String lights, bollards, raised street

* + - * 1. Rick

Have some funds, if all decided on plan

Identify costs, probably can do this

Spoke with Lou, John, Lori

13K not insurmountable

Talk about what to do to make it happen

* + - * 1. Lori

Rendering from DBF

Curbless, raised

Green and Willow – with funding available we have available now, then get funding for raised intersection

* + - * 1. John

Always money in grants for this

* + - * 1. Harrison Sanders

Go over design

* + - * 1. Mayor

Concerned about loss of parking? Diana – other spaces to add loss of 3

Safety of width for large vehicles? Harrison – yes

* + - * 1. Council

Jenny Hall – Bank Street stay open? Married to idea?

Diana – point of the bollards that go in and come out; merchants don’t understand why closed on weekday? Understand on event nights; have an alternative of more comfortable, attractive, invite people to stay

Jenny – Wrigley logo – same guy do ours? Diana – not what he does, he does ghost sign; met w all merchants and legion – yes restore billboard, American Flag and their name, historic plaque; Olga will be trained to maintain it

Regina – like the curbless sidewalk, more attractive

Janet – library parking?

Do both blocks at once if we’re going to have services done

Worcester County owns both sides of street

Lori – consultants did comment on unused space; spoke with Director or Library, passed it on to PWKS, spoke w County Exec, once we have plan to give it to them, County aware and open to what we’re trying to do

Janet – like curbless design, lighting, bollards -gives options (bollards about 5K added to plan)

Jenny – Tracey Gordy – anybody talk to her, sunk a lot of money into Vienna; she could benefit us financially

Harrison – DBF are at 30K, put out to bid because 30K seems high

Mayor

Staff find money

Curbless, bollards, lighting, keep boulder moving

* + 1. Bikeways
       1. Mayor invited those who wants to speak on Bikeways
          1. Large project, but phases are possible
       2. Lori
          1. Finished feasib study in June, now looking
          2. Applied for TriCounty Council grant, we were awarded 100K, final round has to have final approval, final word in Oct
          3. 50K from Worcester County – used as leverage for TCC Grant

Toole suggested 14, 7, 4-6 as priorities

School, HUntingfields, but TCC was for Econ Dev, pivoted to segments for commercial districts, kept eye to equity of town, in all districts

E Green St (increasing signage)

Wayfinding

Created spreadsheet color coded for impact areas

Working w grant admin, keeping an eye on deadlines

Next priority is determining costs, need concrete numbers from engineering

* + - * 1. Jenny – Dighton on first? Not on TCC grant.

Lori – Dighton to Coulbourne – DNR grants direct connection to State and local park, 900K

* + - * 1. Mayor –

Love parts of plan, especially when it comes to safety

If we build it, will they come?

Lot of time to apply for grants, someone may feel we need grants to fix other things in town

Bicyclists come to town? Bring tourism? Need data.

Lori will send economic impact info

Rick – to reinforce – wanted a study to implement, stressed that with Toole Design; they developed into phases to do just that

1. **Adjournment: Motion to adjourn made by Councilperson Blake, seconded by Councilperson Hall, all in favor. The time was 5:36pm.**

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| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Jenny Hall** | **X** |  |  |  |  |
| **Regina Blake** | **X** |  |  |  |  |
| **Janet Simpson** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

Respectfully submitted,

Margot Resto

Deputy Town Manager