

**SNOW HILL MAYOR AND COUNCIL**

**SPECIAL TOWN HALL MEETING**

**Tuesday, March 28, 2023**

**Old Fire Hall, 212 W. Green Street, Snow Hill**

**Minutes**

**Masks are optional.**

A special meeting of the Mayor and Town Council of Snow Hill, Maryland was held at The Old Fire Hall on Green Street on

Tuesday, March 28, 2023, with Mayor Pruitt presiding.

**PUBLIC OFFICIALS PRESENT**

Mayor Mike Pruitt

Councilmember Regina Blake

Councilmember Jenny Hall

Councilmember Janet Simpson

**STAFF IN ATTENDANCE**

Rick Pollitt, Jr., Town Manager

Jerry Jeffra, Communications Officer

Andy McGee, Police Chief

Carol L Sullivan, Executive Administrator

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1. **Call to Order:**

Mayor Pruitt called the meeting to order at 4:30 pm. He explained why this was a special Mayor and Council meeting, due to deadlines and time constraints on some of the agenda items.

1. **Presentation of the Fiscal 2023-24 Operation and Water & Sewer Budget to the Town Council by the Mayor:**

Mayor Pruitt stated that he was giving the Council a balance budget for fiscal year 2024. He explained that the Councilmembers can make changes to the budget by adding or deleting items from his budget. If they decide to add or delete items to the budget, they will also need to adjust the revenue section of the budget. At the end of the day the budget needs to be balanced. He asked the Councilmembers if they had any questions concerning the budget, they should ask Finance Manager Hamstead or the department heads. He would like to have the first reading of the budget at the next scheduled town meeting of April 11th, and have a public hearing for comments on April 25th, and the final adoption of the budget at the May 9th town meeting.

1. **Memorandum of Understanding with 303 North Washington Street, LLC for restoration of the Legacy Logo:**

Mayor Pruitt stated that the Town needed to execute an MOU to allow the restoration of the logo on the building at 303 North Washington Street. The building is for sale and he would like to make sure the logo is secured for the coming years.

Town Manager Pollitt stated that the Town has been working on this for about a year. We have secured a grant to retore the logo on the building, and just need to have an easement agreement with Dr. Plack. He also stated that there were a few typo errors he would like to clear up before signing the MOU.

On the motion of Councilmember Blake and seconded by Councilmember Hall, the MOU was approved after the corrections were made by the following vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Regina Blake** | **X** |  |  |  |  |
| **Janet Simpson** | **X** |  |  |  |  |
| **Jenny Hall** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

1. **Public Hearing on the Town’s application to establish an Enterprise Zone Program:**

Mayor Pruitt explained the application process stating that our Enterprise Zone designation had expired, and we need to reapply.

Town Manager Pollitt explained that this was an economic development tool and had been around for decades. It is a tool to attract new businesses to town and support our current businesses with tax reliefs. Due to the program expiring, the Town must reapply. There will be 280 acres covered in the Enterprise Zone including light and heavy industrial zones. Councilperson Blake asked if this would apply to new business, in which Town Manager Pollitt responded yes, they would be eligible. Councilmember Simpson asked if this was a positive thing for the Town. Town Manager Pollitt stated that it is a positive thing for the Town.

Mayor Pruitt asked for a motion to open public comments. A motion was made by Councilmember Simpson, seconded by Councilmember Hall and approved by the following vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Regina Blake** | **X** |  |  |  |  |
| **Janet Simpson** | **X** |  |  |  |  |
| **Jenny Hall** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

Rob Hall stated that the map was not attached to the Resolution, in which Mayor Pruitt declared that a new packet with the map would be made available.

Fran Price asked if the notice was advertised for this meeting and was it ample time for the meeting. Mayor Pruitt stated that is was advertised in the local paper and that the importance of this was being moved from a work session to a Special Town Hall meeting.

A motion by Councilmember Blake, seconded by Councilmember Hall to close the public hearing and approved by the following vote:

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| --- | --- | --- | --- | --- | --- |
| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Regina Blake** | **X** |  |  |  |  |
| **Janet Simpson** | **X** |  |  |  |  |
| **Jenny Hall** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

1. **Reading and approval of Resolution No. 2023-01 to be designated as an Enterprise Zone by the Maryland Department and Economic Development:**

Town Manager Pollitt read Resolution No. 2023-01 for the record.

A motion to pass Resolution No 2023-01 by Councilmember Simpson, seconded by Councilmember Hall and approved by the following vote:

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| --- | --- | --- | --- | --- | --- |
| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Regina Blake** | **X** |  |  |  |  |
| **Janet Simpson** | **X** |  |  |  |  |
| **Jenny Hall** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

Adjournment –Motion to adjourn was made by Councilmember Blake, seconded by Councilmember Simpson and approved by the following vote:

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| --- | --- | --- | --- | --- | --- |
| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Janet Simpson** | **X** |  |  |  |  |
| **Regina Blake** | **X** |  |  |  |  |
| **Jenny Hall** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

 Accordingly, the meeting was adjourned at 4:49 PM.

Respectfully Submitted,

**C**arol L. Sullivan

Carol L Sullivan