



SNOW HILL HISTORIC DISTRICT COMMISSION

P.O. Box 348, 103 Bank Street
Snow Hill, MD 21863 ° 410-632-2080

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Property Address _____

Applicant _____

Address _____

Phone No. _____

Relationship to Owner: _____

Property Owner _____

Address _____

Phone No. _____

Contractor/Architect/Designer _____

Address _____

Phone No. _____

- Type of Work: **Rehabilitation/Renovation**
 New Construction/New Addition **Sign**
 Fencing/Landscaping (includes walks) **Other**

All applications must include the following information:

1. Are there any easements or deed restrictions pertaining to this building? Yes ()
No (). If yes, submit a letter from the easement holder stating their approval of the proposed work.
2. Completed building permit application, if applicable.
3. Written description of the project. Provide detailed description of materials, manufacturer's specifications, sizes, shapes, and textures. Drawings and/or sketch of proposed improvement, e.g. a fence detail, a porch renovation detail, etc.
4. Are State or Federal tax credits being sought for the project? Yes () No ()
If yes, have you met with the Maryland Historical Trust staff?
 - HDC approval does not guarantee approval for tax credits.

The HDC reserves the right to request additional reasonable information or design drawings that further clarify proposals. (over)

