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**MAYOR AND TOWN COUNCIL**

**Special Meeting Minutes**

**Thursday, August 10th, 2023**

**5:30pm – Regular Session**

A Special Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at The Old Fire House on Green Street on Thursday, August 10th, 2023. Mayor Mike Pruitt and Town Manager Rick Pollitt were absent due to prior commitments.

**PUBLIC OFFICIALS PRESENT**

Councilmember Janet Simpson

Councilmember Diana Walsh

Councilmember Margaret Ann Fletcher

**STAFF IN ATTENDANCE**

Carol Sullivan, Executive Administrator

Jerry Jeffra, Clerk

Andy McGee, Police Department Chief

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1. **Call to Order**

In the absence of the Mayor, senior Councilmember Simpson called the meeting to order at 5:32pm.

1. **Unfinished Business: Consideration of a letter from the Town Council to State Superintendent of Schools Mohammed Choudhury regarding an incident at Snow Hill High School.**

The sole agenda item was to consider the request from Eddie Lee for the Council to submit a letter to the State Superintendent of Public Schools in regard to an incident at Snow Hill High School earlier this year. It was noted that Mayor Pruitt has already submitted his own letter over his signature. The Council made several edits to a draft document prepared by Town Manager Pollitt from suggestions made by individual Council members and confirmed their wish to send the letter to additional recipients.

Councilmember Fletcher made a motion to accept the letter with edits and send it to State Superintendent of Schools Mohammed Choudhury with copies to Governor Wes Moore, State Board of Education President Clarence Crawford and members, and former State Superintendent of Schools Nancy S. Grasmick. The motion was seconded by Councilmember Walsh and unanimously adopted.

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| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Margaret Ann Fletcher** | **X** |  |  |  |  |
| **Janet Simpson** | **X** |  |  |  |  |
| **Diana Walsh** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

1. Public Comment

Eddie Lee asked if the final version would be sent out today, to which the council replied in the affirmative.

1. **Adjournment**

Councilmember Walsh made a motion to adjourn. Seconded by Councilmember Fletcher and passed unanimously. The time was 6:04pm.

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| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Margaret Ann Fletcher** | **X** |  |  |  |  |
| **Janet Simpson** | **X** |  |  |  |  |
| **Diana Walsh** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

Respectfully Submitted,

Jerry Jeffra

Clerk I