**SNOW HILL MAYOR AND COUNCIL MEETING**

**Town Hall Meeting Minutes**

**Tuesday, August 10, 2021**

**7:00pm – Regular Session**

A regular meeting of the Mayor and Town Council of Snow Hill, Maryland was held at The Old Fire Hall on Green Street on Tuesday, August 10, 2021 with Mayor Jewell presiding.

**PUBLIC OFFICIALS PRESENT**

Mayor Jennifer R. Jewell, Ph. D.

Councilperson Regina Blake

Councilperson Melisa Weidner

Councilperson Lisa Outten Harrison

**STAFF IN ATTENDANCE**

Andy McGee, Police Chief

Lounell Hamstead, Finance Manager

Dr. Cynthia Byrd, Purnell Museum Director

Randy Barfield, Public Works Director

Margot Resto, Administrative Assistant

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1. Following a **Salute to the Flag and an Invocation** by Pastor Berry, Mayor Jewell called the meeting to order at 7:00pm.
2. **Approval of Minutes** for: Work Session August 4, 2021: On the motion of Councilperson Blake were approved by the following vote:

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| **NAME** | **AYE** | **NO** | **ABSTAIN** | **RECUSED** | **ABSENT** |
| **Melisa Weidner** | **X** |  |  |  |  |
| **Regina Blake** | **X** |  |  |  |  |
| **Lisa Outten Harrison** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

1. **Town Manager Report** - presented by Mayor Jewell in the absence of a Town Manager
	1. Update on current projects (BES, Water Tower, Catherine Lane paving, Willow Street MOU, Riverview Square, Purnell Street grant for water funds
2. **Department Head Reports for July, 2021:**
	1. Finance –Motion for approval by Council person Weidner, followed by second and approval:

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| **Melisa Weidner** | **X** |  |  |  |  |
| **Regina Blake** | **X** |  |  |  |  |
| **Lisa Outten Harrison** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

* 1. Media Marketing & Promotions Coordinator
		1. No report tonight
		2. National Night Out, Blessing of Combines Parade
	2. Code Enforcement
		1. Report presented, not present
	3. Public Works
		1. Byrd Park
			1. Flooding – study being done
			2. Playground – mulching, Cypress knees; ADA accessible road leading into playground
	4. Museum
		1. Events updates – Heritage Arts went well, activities for kids
		2. Collecting items for annual Fiber Arts Show
		3. Service for Linda Duyer Sept 15th
	5. Police Dept
		1. Speed signage, move to area near former Mayor Mathews house
		2. Council thanked Chief for Prescription services for seniors, and “Check on Vet”
		3. COVID update – 336 cases in 21863 (up 13 cases); at 7.84% positivity rate
	6. Fire Dept – not present, report attached
1. **Old Business**
	1. **Morgan’s Purchase agreement** – update given, agreement made with property owners, attorney drafted letter agreement, invited property owners to attend, sent letter
2. **New Business**
	1. **Ceremonial Grave Markings – Motion to approve firing of muskets at Ceremonial Grave Markings made by Council person Blake:**

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1. **Comments from the Council**
	1. Councilperson Melisa Weidner
		1. Natl Night Out, First Friday
		2. One Stop Shops – looking for help to organize the one-stop shop in Wor. County – just the food portion of the event – suggestions needed
	2. Councilperson Harrison – proud of our Town that projects and events, people coming together
	3. Councilperson Blake – happy about Community and Town, thank staff, business owners
2. **Comments from the Mayor**
	1. Thank you to Randy Barfield for going above and beyond with BES, working hard and getting it done to get boat ready
	2. Town Manager update – goal to offer position, starting latest in September
	3. Martin Street property – been advertised starting Aug 12 for 2 weeks
	4. Willow Street property – update; original project grant was for building lift station, intent was met; had to get MHT approval no longer required
	5. Blues Jam March 12, 2022
3. **Comments from the Public (Attendees will be allotted a maximum of 3 minutes each.)**
	1. When tickets available for sale for Blues Jam?
	2. Snow Hill Ministerial Association – ideas for projects, like Community Dinner, need 3 more project ideas, maybe help Public Works;
	3. Day of Service – have residents submit projects they need help with, raking leaves, painting something, yard clean-up, etc…
	4. Flooding across the bridge – solution? Randy check w/SHA and ask them their plan
	5. Mayor acknowledged Ann Fletcher, Melisa, Margot, others on search committee
4. **Closed Session – Council person Harrison read closing statement and motioned to go into closed session at 7:43:**

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* 1. Business Loan application
	2. Personnel
1. **Return to Open Session – Time was 8:51pm**
	1. Business loan approved for Nicole Dahl in the amount of $4,000.00
	2. Personnel – Made decision on Town Manager hiring, made offer. Awaiting candidate’s decision, and contract signatures before announcing publicly.
2. **Adjournment:** Motion to adjourn made by Councilperson Weidner, seconded by Councilperson Harrison, all in favor. The time was 8:59pm.

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| **Lisa Outten Harrison** | **X** |  |  |  |  |
| **TALLY** | **3** |  |  |  |  |

Respectfully submitted,

Margot Resto

Administrative Assistant