

**THE SNOW HILL MAYOR & TOWN COUNCIL WILL MEET IN A SPECIAL WORK SESSION AT THE OLD FIREHOUSE ON TUESDAY AFTERNOON, JULY 11, 2023 BEGINNING AT 5:00 PM. AT THIS TIME THE FOLLOWING REPRESENTS THE AGENDA:**

Zoom.us/join – ID# : **858 6542 4589**

Members of the public can listen to the meeting and participate using the following methods.

* + Attend in person
* Access the meeting real-time online at:

Zoom.us/join – Meeting ID : **858 6542 4589**

1. **Call to Order – Mayor Pruitt**
2. **Special Recognition – New Snow Hill Grants Administrator: Paul Bessette**
3. **Introduction of Special Session – Councilwoman Walsh**

Regularly Scheduled Work Session, 1st Tuesday of the month, fell on July 4th, and was canceled in honor of the holiday. The Council requested the Mayor to reschedule the meeting for the purpose of setting goals and priorities for the upcoming fiscal year, 2023-24.

This meeting is intended to be a workshop for Council to discuss goals, to receive public comment, and to hear feedback from the Mayor. Our objective is to begin a working list of Town Council priorities for the year, and to strengthen teamwork.

1. **Improved Communication between Mayor, TM, Council and Town**

D1. Assign 1 council member to regularly communicate with each department during the month

D2. Regular Meetings with Town Hall Staff as items are being addressed, researched and developed.

D3. Department Heads present at meetings to give updates of their

activity/departments and to receive public comment

D4. Be advised of reports of various Commissions and Committees on their meetings

(Organization Committee, Downtown Snow Hill, Economic Vitality Team, Promotion Committee, Chamber of Commerce, Housing Review Board, Planning Commission)

1. **Grants Administration**

E1. Reports on Grant Awards and allocation of monies (Sturgis and Byrd Parks, Coulbourne Lane, ARPA)

E2. Training for new hire

E3. Formation of Committee for Sustainability Communities Grant Application

1. **Committee Formation**

F1. For establishing guidelines on recreational marijuana use and Sales

F2. For updating Comprehensive Plan

1. **Zoning and Planning**

G1. What are plans and intentions for vacant Town properties, both that the Town owns and that have been abandoned

G2. Summerfield/Odachowski plans are being revived

G3. W Market Street Development

G4. Is there a proposal for Site of police bldg. on W Market

G5. PNC bank options

G6. Rowhouses on Water Street

**H. Code Enforcement**

H1. Discuss how complaints about town codes are received and addressed

H2. Code enforcement as a function of town govt.

H3. Bldg. Permits displayed

H4. Annual Rental Inspections

H5. How are fines imposed and collected

1. **Council Add-ons** (Bike Path Progress, BES Remaining Debt Amount, Water Bill assistance, Drug Sales in Byrd Park)
2. **Mayor and TM**
3. **Public Comment**
4. **Adjourn**