

**MAYOR AND TOWN COUNCIL MEETING**  
**TOWN OF SNOW HILL, MARYLAND**

**Work Session**

**June 1, 2021**

A regular meeting of the Mayor and Town Council of Snow Hill, Maryland was held at The Old Fire Hall on Green Street on Tuesday, June 1, 2021 with Councilperson Harrison presiding. The meeting was called to order at 4:30pm.

**PUBLIC OFFICIALS PRESENT**

Councilperson Regina Blake  
Councilperson Melisa Weidner  
Councilperson Lisa Outten Harrison

**STAFF IN ATTENDANCE**

Andy McGee, Police Chief  
Dr. Cynthia Byrd, Purnell Museum Director  
Jeré Johnson, Media, Marketing and Promotions Coordinator  
Margot Resto, Administrative Assistant

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Councilperson Harrison called the meeting to order. Time was 4:32pm.

**MEETING MINUTES**

*Special Work Session 5-18-2021:*

\* Presented for approval, Councilperson Blake motioned, Councilperson Weidner seconded, all in favor, with edits.

- **Harvest Hosts** – *Ms. Sophika Smith presented information on her experiences with this program, benefits to businesses, towns, all you offer is a parking space. Vehicles self-contained. We could designate parking spaces that members stay at for one night for free, encourage them to visit/patronize local businesses. Minimum spaces two since often travel together, maybe Byrd Park, Sturgis, by River House, etc...Members call ahead. Council in support. Jere said we could just sign up for the app; provide space. Council asked Sophika to coordinate with Jere.*
- **Green Street Parklet** – Council Harrison read letter aloud from Chamber of Commerce. Councilperson Harrison asked if this the majority of Chamber. Joe: yes most that they heard from are in support. Council Harrison: was a temporary solution during COVID, out of respect for Mrs. Nolte, did not ask her to take it down at the expiration of the permit. Riverview Square as a permanent structure serves the same purpose. Joe: What implied that there were negative

consequences? Council: Was never meant to be permanent, permit expired. We are aware that there is a petition against Riverview Square, which represents all in Chamber letter that is desired for downtown. Parking space being taken up by parklet, one being added by Square, part of Strategic Plan. Joe saying reason is unbalanced is because of how it has come about. Parklet needs adapting, but not supported by Town. Jenn Jewell commented that January meeting that parklet was allowed to remain, except for Rt. 12 because of state road. Currently up to code. Not discussed as a temporary structure. Citizen added January meeting as memorial piece for Jerry Nolte. Town Manager – bigger picture to this. Honor Jerry? Parklet next to Town Hall named for Kathy Fisher. Can create a memorial structure for Jerry. Parklet not an historic structure, not before Historic District Commission. How many parking spaces give up? What if someone else decides that they want this too? Starting precedent. Look at the big picture. Might get business people that want something too. Citizens input, disagree with way that it was done. Citizen: matter of coherency. Why question about Riverview Square versus parklet: closing traffic with Square, instead of losing one parking space. All could be considered with experts coming in to determine traffic study. Looking at a lot of interrelated things. Square has a lot of potential, Main Street advocates. Do we need to close – that's benefit of study. Council Harrison said it was confusing because same reasons for support of parklet are same as Riverview Square. Mentioned multiple times, opportunity for comment. Citizen: people here for parklet, but no plan for Riverview Square, was a done deal. Please change temporary to permanent. How many people to make get Council to keep it? Councilperson Weidner makes motion to make permanent with adaptations. Councilperson Harrison second. Citizen: can we make changes to how these changes are decided, discussed? Design committee meet to do this in parallel to design of Riverview Square. Meeting end of June. Tear down order rescinded.

- **Zoning Map Adoption** – Margot Resto presented info. and showed map.
- **Martin Street Property** - Gary Weber presented info, Randy Barfield presented quotesm LuAnn spoke about condition, desire to live there, difficult to rebuild, wants to remodel to what it was. Wait to hear about inspection as to whether is was salvageable, then open it up to others. LuANN will contact Margot Resto as point person.
- **Willow Street Property** – put out RFP, one person interested. Cost approx. 15-20K to tear it down; sent out letter to DHCD regarding loan forgiveness. Give to interested party. MHT has to weigh in, waiting. Town Manager recommend to move ahead, keep working to get loan forgiven.

**Still own a portion of it. Councilperson Harrison move forward, Weidner seconded. All in favor. In R-2 district.**

- **Root Control Follow-Up** – Randy Barfield: 2016 studies of root problems in Town, they did root control in several areas of Town; before work, did survey of sound to see where problems/blockage areas were; Park Row, Purnell. Ross, Catherine, behind laundromat; came back 2 yrs later, cut out a lot of roots; now time for that again; can affect I&I, water sewer can be affected; doesn't have to be done every 3 yrs. No: should be the last time they have to do it. Other areas not cleared? Storm drains too? No, water/sewer. Out of water/sewer maintenance budget.
- **Morgan's Run Storm Water Management** – Town Manager Gary Weber: someone from development called and complained about pond area not cut; he looked into it. Town paid in 2018 with agreement that HOA would be started and they would then fund maintenance. Town Attorney said yes they agreed that they would do it. Citizen Steve Jolley 115 Morgan Run: met with other homeowners, don't want a homeowners' assoc; agreed if Town could cut it one last time, they commit to keeping area clean themselves; no record of \$50 from each person to pay for this; Kristin Sullivan: also prop owner: short amount of time between receipt of letter May 19 and today; need more time; TM said no problem with extension; another citizen said not incorporated into town at that time; what we want is to meet separately with town attorney, Mayor and council to determine if we have to have an HOA. Randy: explained retention ponds and code/protocols for care and cutting; recommends taking PWKS with contractor and cleaning it to code; 1500-1700 instead of 3K last time; includes labor; TM recommends to Council to get Randy to take care of it now; let prop owners manage after. Council concerns: what if down the road properties sold, agreement forgotten. Council would require a legal document for financial responsibility. Meeting June 27<sup>th</sup> at 5pm at Old Fire Hall to discuss further. Randy will get it cleaned up.
- **Portable Speed Display Signs** – no recording of faces or tags; very portable, battery powered, lightweight; more complaints on Washington and Church, can be set for driver to see speed, or not; not budgeted by found in CIP. Motion to approve quotes by Councilperson Weidner, seconded by Councilperson Blake, all in favor.

### **ADJOURNMENT**

Motion to adjourn made by Councilperson Weidner, seconded by Councilperson Blake, and all approved. The meeting was adjourned at 6:10pm.